



<b>Job Title:</b>	Forestry Technician
<b>Department:</b>	Urban Land Management
<b>Work Location:</b>	Hermann Park, Houston, TX
<b>Full-time/Part-time:</b>	Part-time, Hourly
<b>Effective Date:</b>	2024

Reports to Diane Kerr, Director of Grounds and Natural Areas

**Primary Focus:**

Hermann Park Conservancy is a citizens' organization dedicated to the stewardship and improvement of Hermann Park—today and for generations to come.

**Job Description**

The Forestry Technician supports to the Conservancy's goals of stewardship and conservation by working in coordination with Conservancy staff and the Director of Grounds and Natural Areas.

**Primary Areas of Responsibility** (included but not limited to)

- Participation in the overall care and maintenance of trees throughout the Park
- Assist with planting, mulching and watering trees
- Ability to climb ladders for tree limb pruning within six months of hiring and follow safety protocols
- Promote healthy ecosystems by removing invasive species, mitigating erosion and improving soil health
- Remove trash and tree debris from designated areas
- Shovel, load, transport and spread bulk materials as mulch or soil
- Utilize GPS equipment to supplement, update, and expand HPC's inventory of trees
- Use hand tools and operate battery equipment including but not limited to golf carts, sprayers, and saws
- Assist with leading volunteers or community service crews
- Effectively work in group settings or independently with minimal supervision; participate in group and special projects as required
- Clean and secure all equipment at the end of the day; notify supervisor of any tool or supply needs
- Comply with all HPC rules, policies and procedures, and the requirements of the job description
- Ensure all mishaps, injuries, and incidents are reported immediately and in writing to a manager
- Contribute to a team effort
- Other duties as assigned

**Skills and Qualifications**

- High School diploma or GED and three (3) years related experience.
- Knowledge of arboriculture, conservation, park maintenance or landscape techniques.
- Basic computer skills including use of Microsoft Office and Microsoft Excel.
- Must possess a valid Texas Driver's license with a current clean record, able to work legally in the United States.
- Must be able to pass a criminal background check and drug test.

**Working Conditions**

- Required to work at a public park with a high degree of public interaction.

- Ability to work independently and as part of a team.
- Required to perform work outdoors, occasionally in adverse weather conditions.
- Ability to prioritize work functions and meet deadlines in a fast-paced environment.
- Required to perform manual labor, including lifting supplies and materials up to 40 lbs.
- Must be able to bend, squat, kneel, stand, and walk for extended periods of time.
- Ability to operate power equipment throughout the day.
- Must conform to Hermann Park Conservancy dress and grooming standards, work rules, and safety procedures.
- Able to work flexible hours as needed, including weekends and Holidays.

#### **Compensation and Hours**

- \$15 hourly (depending on experience/skill level)
- 20-24 hours per week, 3 days per week
- Matching 403b program
- Includes some holidays and special Park events

#### **How to Apply**

**E-mail job application, cover letter and resume to:**

Hermann Park Conservancy  
Attn: Diane Kerr  
1700 Hermann Drive  
Houston, TX 77004  
E-mail: [employment@hermannpark.org](mailto:employment@hermannpark.org)