



Job Title:	Grounds Technician
Department:	Grounds and Natural Areas
Work Location:	Hermann Park, Houston, TX
Full-time/Part-time:	Part-Time, Hourly
Effective Date:	2024

Reports to Diane Kerr, Director of Grounds and Natural Areas

Primary Focus:

Hermann Park Conservancy is a citizens' organization dedicated to the stewardship and improvement of Hermann Park—today and for generations to come.

Job Description

The Grounds Technician provides support to the Conservancy's goals of stewardship and conservation working in coordination with Conservancy staff and the Director of Grounds and Natural Areas.

Primary Areas of Responsibility (included but not limited to)

- Physically perform grounds/ landscape maintenance including weeding, watering, planting, fertilizing, mulching, pruning, trimming, etc. using a variety of techniques and tools
- De-litter and remove debris in designated areas
- Remove surface water trash from water features as ponds, streams, lake edges and fountains
- Assist with maintaining decomposed granite paths and clean hardscape surfaces
- Assist with leading HPC's volunteer and community service programs
- Effectively work in group settings or independently with minimal supervision; participate in group and special projects as required
- Clean and secure all equipment at the end of the day; notify supervisor of any tool or supply needs
- Comply with all HPC rules, policies and procedures, and the requirements of the job description
- Ensure all mishaps, injuries, and incidents are reported immediately and in writing to a manager
- Contribute to a team effort
- Other duties as assigned

Qualifications

- Valid driver's license and ability to work legally in U.S.
- Ability to work outdoors in all weather; to walk, reach, lift, carry, bend, stoop, push, and pull
- Able to communicate effectively with HPC staff, supervisors, partners, and park visitors
- Ability to communicate instructions to volunteers and community service participants
- Ability to lift 40 pounds
- Ability to follow instruction and take direction from supervisors
- Required to work at a public park with a high degree of public interaction
- Attention to detail
- Ability to problem-solve and exhibit good judgment
- Operate mechanized small landscaping equipment such as weed-eaters, blowers, etc.
- Ability to be flexible in job assignments and with various work crew skill levels
- Possess detailed record-keeping skills, both written and computer
- Basic knowledge of Microsoft Office and Internet
- Other duties as required

- Employees must pass a pre-employment drug test and criminal background check

Compensation and Hours

- \$15 hourly (depending on experience/skill level)
- 20-24 hours per week, 3-4 days per week
- Matching 403b program
- Includes some holidays and special Park events

How to Apply

E-mail job application, cover letter and resume to:

Hermann Park Conservancy
Attn: Diane Kerr
1700 Hermann Drive
Houston, TX 77004
E-mail: employment@hermannpark.org